



Telangana Social Welfare Residential Degree College for Women, Nirmal



Academic Calendar 2022-23

All the staff are informed to follow the given schedule and plan the event accordingly. IQAC coordinator Ms. K. Swetha will takepart in planing and Organising all the Cultural events and Special Day events along with the programme coordinator and incharges.

S. No	Month	Date and Day	Event/ Special Day/Activity	Coordinator	Incharges
1	June	02-06-2022	Telangana Formation Day	M. Parameshwari	M. Jahnvi Dr. G. Vasumathi
		05-06-2022	World Environment Day (NSS)	Dr. P. Swapna	V. Laxmi
		21-06-2022	Yoga Day	R. Vanaja	G. Saritha S. Veena
		29-06-2022	National Statistics Day	N. Eshwaramma	Dr.G. Vasumathi G. Vanaja
		Week 3	Staff meeting, Preparation of Action Plan, Preparation of Departmental Time Table for II and III year students	Principal, Academic Coordinator and IQAC Coordinator	HODS and Staff
2	July	22-07-2022 to 29 -07-2022	Sahithi Saptaham	M. Parameshwari	M. Jahnvi K. Sarojini
		30-07-2022	Plantation- Harithaharam (NSS)	R. Vanaja	K. Sumalatha D. Sangeetha
		Week 2	Commencement of classes for II and III year Students	Principal, Academic Coordinator, Viceprincipal and IQAC Coordinator	All HODs and Staff
		Week 3	NSS and Stdent Centric Activities	Principal, Academic Coordinator, Viceprincipal and IQAC Coordinator	All HODs and Staff
		Week 4	Ist year Admission process & Dost	Admission Coordinator G. Neetha	All the Group Incharges
3	August	15-08-2022	Independence Day	K. Sumalatha	Aruna. T G. Rajini K. Rani
		06-08-2022	Jaya Shankar Sir Jayanthi	G. Rajini	M. Parameshwari Dr. K. Sumalatha
		29-07-2022	National Sports Day	Aruna (PD)	R. Lavanya
		Week 2	Notice for ADD on Courses and Projects	All HODs	All HODs and Staff
		Week 3	Orientation for First year students	Principal, Academic Coordinator and IQAC Coordinator	HODS and Staff

4	September	05-07-2022	Teachers Day	N. Eshwaramma	Dr. G. Vasumathi G. Rajini
		08-08-2022	International Literacy Day	G. Neetha	Dr. P. Swapna A. Supriya
		24-09-2022	NSS Day	R. Vanaja	Aruna (PD)
			Bhathukamma Celebrations	Cultural Coordinator	All the Staff
			Student Centric Activities		All HODs and Staff
			Commencement PG coaching Classes, career guidance classes etc	CGC Coordinator and PG classes Coordinator	All HODs and Staff
5	October	Complete Month	Breast cancer Awareness Month	Dr. P. Swapna	All Science Faculty
		02-10-2022	Gandhi Jayanthi/ Swatch Barath (NSS)	Holiday Duty Teachers	
		16-10-2022	World Food Day	Health Supervisor Mounika	All Science Faculty
		19-10-2022	International Library Day	V. Laxmi	Library Committee
		24-10-2022	United Nations Day	D. Mamatha	Dr. J. Gopalaxmi
		Week 2	Internal Assessment and Assignments	Exam Branch coordinator	All HODs and Staff
		Week 3	Imapct Programme	Principal and Viceprincipal	All house parents and Staff
6	November	10-11-2022	International Accountants Day	N. Eshwaramma	All Commerce Faculty
		11-11-2022	National Education Day	A. Supriya	D. Soujanya M. Radhika
		7-11-2022 to 13/11/2022	NSS Camp (7 Day)	R. Vanaja	Dr. J. Gopalaxmi Aruna (PD) G. Neetha D. Mamatha Afreen G. Rajini S. Veena N. Priyanka
		26-11-2022	Constitution Day	D. Mamatha	K. Spandana
		Week 1	Commencement of Remedial Classes	Remedial Classes Coordinator	All subject Faculty
		Week 2	Internal Assessment and Assignments	Exam Branch coordinator	All HODs and Staff
7	December	02-12-2022	World Computer Literacy Day	S. Veena	Annapurna
		10-12-2022	Human Rights Day / NSS	R. Vanaja P. Anusha Rechel	D. Mamatha
		14-12-2022	National Energy Conservation Day	K. Spandana	Radhika
		22-12-2022	National Mathematics Day	Dr. G. Vasumathi	G. Vanaja
		Week 1	Pre Semester Exams/Grand test etc	All HODs	All subject Faculty
		Week 2	Annual Practical Examinations	All HODs	All subject Faculty
		Week 4	Semester End Exams	All HODs	All subject Faculty

8	January	03-01-2023	Savitri Bai Phule Jayanthi	N. Eshwaramma	M. Parameshwari
		12-01-2023	National Youth Day	G. Saritha	Afreen
		25-01-2023	National Voters Day	G. Saritha	N. Priyanka
		26-01-2023	Republic Day / NSS Parade	Aruna (PD)	R. Vanaja
		Week 1	Commencement of II, IV & VI Sems	Principal, Academic Coordinator, Viceprincipal and IQAC Coordinator	All HODs and Staff
			Student Study Projects, Extra Curricular Activities	All HODs	All subject Faculty
9	February	21-02-2023	Matrubasha Dinotsvam	M. Parameshwari	M. Jahnvi
		28-02-2023	National Science Day	P. Anusha Rechel	All Science Faculty
		Week 2	Internal Assessment and Assignments	Exam Branch coordinator	All HODs and Staff
		week 3	Commencement of PG entrance Coaching classes, TGUCET Campaigning	All HODs	All subject Faculty
10	March	08-03-2023	Women's Day	N. Eshwaramma	Dr. G. Vasumathi
		22-02-2023	Water Day	P. Anusha Rechel	G. Rajini
		28-03-2023	Youth Parliament Day (NSS)	R. Vanaja	D. Mamatha
		Week 2	Internal Assessment and Assignments	Exam Branch coordinator	All HODs and Staff
		week 3	Commencement of PG entrance Coaching classes, TGUCET Campaigning	All HODs	All subject Faculty
11	April	05-04-2023	Babu Jagjeevan Ram Jayanthi	Holiday Duty Teachers	
		07-04-2023	World Health Day	Ch. Mounika	LSG Committee Members
		11-04-2023	Mahatma Jyothi Rao Phule	Dr. J. Gopalaxmi	M.Sushma
		14-04-2023	Ambedkar Jayanthi	Holiday Duty Teachers	
		22-04-2023	World Earth Day	G. Neetha M. Parameshwari	Afreen
		23-04-2023	English Language Day	HOD English	All EngFaculty
		Week 1	Internal exam – II for IV, VI semesters, Assignments	Exam Branch coordinator	All Faculty
		Week 2	Farewel party	Cultural Coordinator and Committee	All Faculty
		Week 2	Pre Semester Exams/Grand test etc	All HODs	All subject Faculty

	Week 3	Annual Practical Examinations	All HODs	All subject Faculty
	Week 4	Semester End Exams	All HODs	All subject Faculty

- Note: 1. All the Coordinators and Incharges should plan the Event before 4days.**
2. Prepare the Circular and Post it in the Notice board.
3. Required Stationary List should be prepared and submit before 3 days.
4. Geo- Tag Photos are Mandatory for all the programmes.
5. All the Programme Incharges are informed to document the complete programme and make 2 copies submit one to IQAC and one should be maintained with them



PRINCIPAL
 TELANGANA SOCIAL WELFARE
 RESIDENTIAL DEGREE COLLEGE
 FOR WOMEN: NIRMAL.



Telangana Social Welfare Residential Degree College for Women, Nirmal



Academic Calendar 2021-22

All the staff are informed to follow the given schedule and plan the event accordingly. IQAC coordinator Ms. K. Swetha will take part in planning and Organising all the Cultural events and Special Day events along with the programme coordinator and incharges.

S. No	Month	Date and Day	Event/ Special Day/Activity	Coordinator	Incharges
1	June	02-06-2021	Telangana Formation Day	Dr. G. Vasumathi	M. Jahnvi M. Parameshwari
		05-06-2021	World Environment Day (NSS)	A. Supriya	Dr. P. Swapna
		21-06-2021	Yoga Day	R. Vanaja	G. Saritha S. Veena
		29-06-2021	National Statistics Day	R. Lavanya	Dr.G. Vasumathi G. Vanaja
		Week 3	Staff meeting, Preparation of Action Plan, Preparation of Departmental Time Table for II and III year students	Principal, Academic Coordinator and IQAC Coordinator	HODS and Staff
2	July	22-7-2021 to 29-7-2021	Sahithi Saptaham	M. Parameshwari	M. Jahnvi K. Sarojini
		30-07-2021	Plantation- Harithaharam (NSS)	R. Vanaja	K. Sumalatha D. Sangeetha
		Week 2	Commencement of classes for II and III year Students	Principal, Academic Coordinator, Viceprincipal and IQAC Coordinator	All HODs and Staff
		Week 3	NSS and Student Centric Activities	Principal, Academic Coordinator, Viceprincipal and IQAC Coordinator	All HODs and Staff
		Week 4	Ist year Admission process & Dost	Admission Coordinator G. Neetha	All the Group Incharges


3	August	15-08-2021	Independence Day	Aruna. T	K. Sumalatha G. Rajini K. Rani
		06-08-2021	Jaya Shankar Sir Jayanthi	G. Rajini	M. Parameshwari Dr. K. Sumalatha
		29-07-2021	National Sports Day	Aruna (PD)	R. Vanaja
		Week 2	Notice for ADD on Courses and Projects	All HODs	All HODs and Staff
		Week 3	Orientation for First year students	Principal, Academic Coordinator and IQAC Coordinator	HODS and Staff
4	September	05-09-2021	Teachers Day	N. Eshwaramma	Dr. G. Vasumathi G. Rajini
		24-09-2021	NSS Day	R. Vanaja	Aruna (PD)
		before the day of Dasara Vacation	Bhathukamma Celebrations	Cultural Coordinator	All the Staff
		Week 1	Student Centric Activities		All HODs and Staff
		Week 2	Commencement PG coaching Classes, career guidance classes etc	CGC Coordinator and PG classes Coordinator	All HODs and Staff
5	October	Complete Month	Breast cancer Awareness Month	Dr. P. Swapna	All Science Faculty
		02-10-2021	Gandhi Jayanthi/ Swatch Barath (NSS)	Holiday Duty Teachers	
		16-10-2021	World Food Day	Health Supervisor Mounika	All Science Faculty
		19-10-2021	International Library Day	V. Laxmi	Library Committee
		24-10-2021	United Nations Day	D. Mamatha	Dr. J. Gopalaxmi
		Week 2	Internal Assessment and Assignments	Exam Branch coordinator	All HODs and Staff
		Week 3	Imapct Programme	Principal and Viceprincipal	All house parents and Staff
		10-11-2021	International Accountants Day	N. Eshwaramma	All Commerce Faculty
		11-11-2021	National Education Day	A. Supriya	D. Soujanya M. Radhika
		26-11-2021	Constitution Day	D. Mamatha	K. Spandana

6	November	Week 1	Commencement of Remedial Classes	Remedial Classes Coordinator	All subject Faculty
		Week 2	Internal Assessment and Assignments	Exam Branch coordinator	All HODs and Staff
7	December	02-12-2021	World Computer Literacy Day	S. Veena	Annapurna
		10-12-2021	Human Rights Day / NSS	R. Vanaja P. Anusha Rechel	D. Mamatha
		14-12-2021	National Energy Conservation Day	K. Spandana	Radhika
		22-12-2021	National Mathematics Day	Dr. G. Vasumathi	G. Vanaja
		Week 1	Pre Semester Exams/Grand test etc	All HODs	All subject Faculty
		Week 2	Annual Practical Examinations	All HODs	All subject Faculty
		Week 4	Semester End Exams	All HODs	All subject Faculty
8	January	03-01-2022	Savitri Bai Phule Jayanthi	N. Eshwaramma	M. Parameshwari
		12-01-2022	National Youth Day	G. Saritha	Afreen
		25-01-2022	National Voters Day	G. Saritha	N. Priyanka
		26-01-2022	Republic Day / NSS Parade	Aruna (PD)	R. Vanaja
		Week 1	Commencement of II, IV & VI Sems	Principal, Academic Coordinator, Viceprincipal and IQAC Coordinator	All HODs and Staff
			Student Study Projects, Extra Curricular Activities	All HODs	All subject Faculty
9	February	21-02-2022	Matrubasha Dinotsvam	M. Parameshwari	M. Jahnvi
		28-02-2022	National Science Day	P. Anusha Rechel	All Science Faculty
		Week 2	Internal Assessment and Assignments	Exam Branch coordinator	All HODs and Staff
		week 3	Commencement of PG entrance Coaching classes, TGUGCET Campaigning	All HODs	All subject Faculty
10	March	08-03-2022	Women's Day	N. Eshwaramma	Dr. G. Vasumathi
		22-02-2022	Water Day	P. Anusha Rechel	G. Rajini
		28-03-2022	Youth Parliament Day (NSS)	R. Vanaja	D. Mamatha
		Week 2	Internal Assessment and Assignments	Exam Branch coordinator	All HODs and Staff

		week 3	Commencement of PG entrance Coaching classes, TGUGCET Campaigning	All HODs	All subject Faculty
11	April	05-04-2022	Babu Jagjeevan Ram Jayanthi	Holiday Duty Teachers	
		07-04-2022	World Health Day	Ch. Mounika	LSG Committee Members
		11-04-2022	Mahatma Jyothi Rao Phule	Dr. J. Gopalaxmi	M.Sushma
		14-04-2022	Ambedkar Jayanthi	Holiday Duty Teachers	
		22-04-2022	World Earth Day	G. Neetha M. Parameshwari	Afreen
		23-04-2022	English Language Day	HOD English	All EngFaculty
		Week 1	Internal exam – II for IV, VI semesters, Assignments	Exam Branch coordinator	All Faculty
		Week 2	Farewel party	Cultural Coordinator and Committee	All Faculty
		Week 2	Pre Semester Exams/Grand test etc	All HODs	All subject Faculty
		Week 3	Annual Practical Examinations	All HODs	All subject Faculty
		Week 4	Semester End Exams	All HODs	All subject Faculty

- Note: 1. All the Coordinators and Incharges should plan the Event before 4days.**
2. Prepare the Circular and Post it in the Notice board.
3. Required Stationary List should be prepared and submit before 3 days.
4. Geo- Tag Photos are Mandatory for all the programmes.
5. All the Programme Incharges are informed to document the complete programme




PRINCIPAL
TELANGANA SOCIAL WELFARE
RESIDENTIAL DEGREE COLLEGE
FOR WOMEN: NIRMAL.

**TELANGANA SOCIAL WELFARE
RESIDENTIAL DEGREE COLLEGE FOR WOMEN: NIRMAL**

**Action Plan and
Academic Calender for
2020-21.**


- 1) Preparation of Data base of all the Students and staff in excel format
- 2) House Teachers / Class Teachers should collect student house profiles of all the students of all the classes.
- 3) Lecturers should have the academic back ground, progress of all the students related to their subject. i) Name of the Student ii) Caste iii) Previous Institution iv) Marks secured in previous exams SSC / IPE / UGCET Rank / Marks secured in base line test / month wise attendance/ Marks secured in various tests and exams conducted in the college.
- 4) All the Lecturers are instructed to prepare notes in their subject as per syllabus prescribed by the university; it should be prepared in softy copies.
- 5) Identification of future learners / students having back log
- 6) Preparation of action plan in each department to achieve 100% passes and to get ranks.
- 7) Strengthening of Career guidance cell. Selection of students for various coaching.
- 8) Motivation of students regularly for strict discipline and hard work
- 9) Preparation and strengthening of Library and laboratories.
- 10) Minimizing the student absenteeism
- 11) Awareness about food and health, taking care of sick students.
- 12) Forming of disciplinary rules for students and staff in consultation with the students , Parents and staff.
- 13) Display of Time table in every class room, display of other information Menu, Instructions to the Parents,
- 14) Creation of WhatsApp Parents group I, II and III years
- 15) Utilization of SMS Services.
- 16) All lecturers should prepare annual lesson plan in their respective subject

- 17) Orientation to students of I, II & III year, (2) to create awareness among students about various career opportunities and higher education courses available (3) to organize motivational talks for students, in order to properly engage them on Sundays and holidays.
- 18) In orientation for first years we can explain them about semester system as it is new to them.
- 19) Creation of Social media / Face book accounts
- 20) Regular kit inspections by House parents, conduct of counseling to the students with the students who identified having bad things.
- 21) Use of Projector teaching through PPT, Field trips, flipped basis. Research oriented teaching also need to students.
- 22) If any topic seems to be difficult to lecturer, may call the visiting professors or subject experts.
- 23) Every Saturday conduct strategy meeting. Motivate the students towards to studies and their future life.

Academic Calendar 2020-21

SL. NO	MONTH	WEEK	ACTIVITY
1.	JULY-2020	1 st week	Commencement of Even Semesters , Commencing classes through online
2.		2 nd week	Creating teams for online classes
3.		3 rd week	Online classes
4.		4 th week	Flipped classes, Mentor – Mentee meetings through online
5.	AUG-2020	1 st week	DOST work, Admissions
6.		2 nd week	Class works, Seminars, Independence day (15 th Aug)
7.		3 rd week	Assignments. Higher education Sessions
8.		4 th week	I year admissions
9.	SEP -2020	1 st week	Visited VLCs, Preparation of Department Time Table , Teachers Day(5th September)
10.		2 nd week	Admission Work Related to DOST as allotted, - Telangana Bhasha Dinosthsavam (9th September)
11.		3 rd week	. Staff meeting, Preparation of Action Plan
12.		4 th week	Paper distributions and Future Learners meetings
13.	OCT-2020	1 st week	Gandhi Jayanthi (2 nd October)
14.		2 nd week	Bathukamma Celebrations
15.		3 rd week	Practical Exams
16.		4 th week	Dassera Vacation
17.	NOV-2020	1 st week	Class work through online
18.		2 nd week	PG Preparatory classes, Remedial Classes
19.		3 rd week	Clubs, Student Projects
20.		4 th week	National Constitution Day(26th November)
21.	DEC-2020	1 st week	Awareness on Club Activities, Higher education orientations for I years
22.		2 nd week	Bridge Course, Buddy pairs
		3 rd week	Remedial Classes, Internal assessments
		4 th week	Semester Exam Preparations




PRINCIPAL
TELANGANA SOCIAL WELFARE
RESIDENTIAL DEGREE COLLEGE
FOR WOMEN: NIRMAL.

January 2019

December '18							February '19						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1						1	2
2	3	4	5	6	7	8	3	4	5	6	7	8	9
9	10	11	12	13	14	15	10	11	12	13	14	15	16
16	17	18	19	20	21	22	17	18	19	20	21	22	23
23	24	25	26	27	28	29	24	25	26	27	28		
30	31												

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1	2 Project Dissertation: Stage 4	3 Report Students' Attendance to the head office	4 Filed Visit for 1 Years	5 Principal Teleconference
6	7 Inter-Society Sports Camps (2 Weeks)	8	9	10	11 Filed Visit for 1 Years	12 Parent's Visit Undertaking from Students and Parents w.r.t Attendance
13	14 Department Activity Week	15	16 Challenge of the Month	17	18 Filed Visit for 1 Years	19 Principal Teleconference Faculty Forum
20	21 Club Showcase	22	23 Bill Submission	24	25	26 Student Council Review Meeting
27	28 State Sports League(4 Days)	29	30 CGC Teleconference	31 Sports Review Meeting	1	2
3	4	Notes				

July 2019

June '19							August '19							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
						1						1	2	3
2	3	4	5	6	7	8	4	5	6	7	8	9	10	
9	10	11	12	13	14	15	11	12	13	14	15	16	17	
16	17	18	19	20	21	22	18	19	20	21	22	23	24	
23	24	25	26	27	28	29	25	26	27	28	29	30	31	
						30								

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	1 RE-OPENING! SURF Internships Higher Education Training by fellows (3 months) CAT Coaching (Hyderabad, 3 months)	2 Bike Riding Camp (2 Days) Establishment of Gymnasiums	3	4	5 Report Student's Attendance to the head office	6 Leadership Training for Principals
7	8 DEO Orientation Meditation Camp (7 Days)	9 PD Orientation	10 HS Orientation	11 Librarian's Orientation	12 Undertaking from Students and Parents w.r.t Attendance	13 Parents' Visit
14	15 Challenge of the Month ICE/AIESEC Screening	16	17	18	19 CGC Training (2 Days)	20 Principals Teleconference
21	22 Bill Submission College Level Higher Education Camp Sports Boot Camp(10 Days)	23	24	25	26	27
28	29 CGC Teleconference	30 Sports Review Meeting Zumba Training Camp (15 Days)	31	1	2	3
4	5	Notes				

August 2019

July '19							September '19							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
	1	2	3	4	5	6		1	2	3	4	5	6	7
7	8	9	10	11	12	13	8	9	10	11	12	13	14	
14	15	16	17	18	19	20	15	16	17	18	19	20	21	
21	22	23	24	25	26	27	22	23	24	25	26	27	28	
28	29	30	31				29	30	31					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1 Project Dissertation : Stage -1 Student Council Notification BMI for I Years	2 Establish NSS/NCC Lab Training for Teachers	3 Principals Teleconference Lab Training for Teachers
4	5 Screening for Data Analytics Course Bridge Classes for 1 Years (1 Week) Band Training	6	7	8 Student Council Elections	9 Lab Training for Teachers	10 Parents' Visit Lab Training for Teachers
11	12 Screening for Digital Marketing Course Stress Management Sessions (1 Week) Coaching for University Association Meet (3 Weeks)	13	14	15 Challenge of the Month Student Council Training Establishment of Faculty Forum	16 Lab Training for Teachers	17 Principals Teleconference Lab Training for Teachers Atheletes Screening
18	19 Initiation of Club Activities	20	21	22 Bill Submission	23	24
25	26	27	28	29 CGC Teleconference	30 Sports Review Meeting	31
1	2	Notes 1st Internal Assessment				

September 2019

August '19							October '19						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3			1	2	3	4	5
4	5	6	7	8	9	10	6	7	8	9	10	11	12
11	12	13	14	15	16	17	13	14	15	16	17	18	19
18	19	20	21	22	23	24	20	21	22	23	24	25	26
25	26	27	28	29	30	31	27	28	29	30	31		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Fresher's Induction Program Project Dissertaion : Stage 2 College Team Selections	3	4	5	6 Lab Training	7 Principals Teleconference Lab Training
8	9 College Level Seminars/Compititions March Past Practise	10	11	12	13 Field Visits for III Years Lab Training	14 Parents' Visit Lab Training
15 Challenge of the Month	16 Department Activity SR Shankaran Student Trophy Selection Intre-Murals in Sports and Games (1 Week)	17	18	19	20 Field Visits for III Years Lab Training	21 Principals Teleconference Faculty Forum Lab Training
22 Bill Submission	23 Club Showcase Week Adventure Sports Training (15 Days)	24	25 Student Council Review Meetings	26	27 Field Visits for III Years	28
29	30 Sports Review Meeting CGC Teleconference	1	2	3	4	5
6	7	Notes Pre-final Examinations				

October 2019

September '19							November '19						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7						1	2
8	9	10	11	12	13	14	3	4	5	6	7	8	9
15	16	17	18	19	20	21	10	11	12	13	14	15	16
22	23	24	25	26	27	28	17	18	19	20	21	22	23
29	30						24	25	26	27	28	29	30

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	1 DUSHHERA VACATION Project Diissertation: Stage 3 Cycling Expedition (1 Week)	2 DUSHHERA VACATION	3 DUSHHERA VACATION	4 DUSHHERA VACATION	5 Principal Teleconference DUSHHERA VACATION
6 DUSHHERA VACATION	7 DUSHHERA VACATION	8 DUSHHERA VACATION	9 DUSHHERA VACATION	10 DUSHHERA VACATION	11	12 Parent's Visit
13	14 Department Activity Nobel Prize Week Selection for CCMB Open Day University Association Week (2 Week) Cycling Expedition (1 Week)	15 Challenge of the Month	16	17	18 Field Visits for the II Years	19 Principal Teleconference Faculty Forum
20	21 Club Showcase Finalize list of students appearing for the final exams	22 Bill Submission	23	24	25 Student Council Review Meeting Field Visits for the II Years	26
27	28	29 CGC Teleconference	30 Sports Review Meeting	31	1	2
3	4	Notes				

November 2019

October '19							December '19						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5	1	2	3	4	5	6	7
6	7	8	9	10	11	12	8	9	10	11	12	13	14
13	14	15	16	17	18	19	15	16	17	18	19	20	21
20	21	22	23	24	25	26	22	23	24	25	26	27	28
27	28	29	30	31			29	30	31				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1	2 Principal Teleconference
3	4	5	6	7	8	9 Parent's Visit
10	11	12	13	14	15	16 Principal Teleconference Faculty Forum
17	18 Department Activity Week	19	20	21	22 Bill Submission	23
24	25	26	27	28	29 CGC Teleconference	30 Sports Review Meeting
1	2	Notes Semester Examination				

December 2019

November '19							January '20						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2				1	2	3	4
3	4	5	6	7	8	9	5	6	7	8	9	10	11
10	11	12	13	14	15	16	12	13	14	15	16	17	18
17	18	19	20	21	22	23	19	20	21	22	23	24	25
24	25	26	27	28	29	30	26	27	28	29	30	31	

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7 Principal Teleconference
8	9 Inter Society Sports Camps(10 Days)	10	11	12	13	14 Parent's Visit
15 Challenge of the Month	16 Department Activity Week	17	18	19	20	21 Principal Teleconference Bill Submission Faculty Forum
22	23	24	25 Student Council Review Meeting	26	27	28 Faculty Forum
29	30 Sports Review Meeting CGC Teleconference	31	1	2	3	4
5	6	Notes				

January 2020

December '19							February '20						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7							1
8	9	10	11	12	13	14	2	3	4	5	6	7	8
15	16	17	18	19	20	21	9	10	11	12	13	14	15
22	23	24	25	26	27	28	16	17	18	19	20	21	22
29	30	31					23	24	25	26	27	28	29

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1 Project Dissertation: Stage 4	2 Report Students' Attendance to the head office	3 Filed Visit for 1 Years	4 Principal Teleconference
5	6 Inter-Society Sports Camps (2 Weeks)	7	8	9	10 Filed Visit for 1 Years	11 Parent's Visit Undertaking from Students and Parents w.r.t Attendance
12	13 Department Activity Week	14	15 Challenge of the Month	16	17 Filed Visit for 1 Years	18 Principal Teleconference Faculty Forum
19	20 Club Showcase	21	22 Bill Submission	23	24	25 Student Council Review Meeting
26	27 State Sports League(4 Days)	28	29 CGC Teleconference	30 Sports Review Meeting	31	1
2	3	Notes				

February 2020

January '20							March '20						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4	1	2	3	4	5	6	7
5	6	7	8	9	10	11	8	9	10	11	12	13	14
12	13	14	15	16	17	18	15	16	17	18	19	20	21
19	20	21	22	23	24	25	22	23	24	25	26	27	28
26	27	28	29	30	31		29	30	31				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1 Principal Teleconference Project Dissertation: Stage 5
2	3 Level II Adventure Sports (2 Weeks)	4	5	6	7 Annual Literary and Cultural Fest (College Level)	8 Parents' Visit
9	10	11	12	13	14 Lab Training for Teachers	15 Principal Teleconference Challenge of the Month Faculty Forum Lab Training for Teachers
16	17 Department Activity Week Self Defence Training (1 Week)	18	19	20	21 Lab Training for Teachers	22 Bill Submission Lab Training for Teachers
23	24	25	26	27	28 Lab Training for Teachers	29 CGC Teleconference Sports Review Meeting Lab Training for Teachers
1	2	Notes				

March 2020

February '20							April '20						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1				1	2	3	4
2	3	4	5	6	7	8	5	6	7	8	9	10	11
9	10	11	12	13	14	15	12	13	14	15	16	17	18
16	17	18	19	20	21	22	19	20	21	22	23	24	25
23	24	25	26	27	28	29	26	27	28	29	30		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Project Dissertation: Stage 6 Finalize list of students appearing for the final exams	3	4	5	6 Intersociety Literary and Cultural Fest	7 Principal Teleconference
8	9 PE CET Training (III Years) (15 Days)	10	11	12	13	14 Parent's Visit
15 Challenge of the Month	16 Department Activity Week	17	18	19	20	21 Principal Teleconference Faculty Forum Bill Submission
22	23	24	25 Student Council Review Meeting	26	27	28
29	30 Sports Review Meeting CGC Teleconference	31	1	2	3	4
5	6	Notes Pre-Final Examinations				

April 2020

March '20							May '20						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7						1	2
8	9	10	11	12	13	14	3	4	5	6	7	8	9
15	16	17	18	19	20	21	10	11	12	13	14	15	16
22	23	24	25	26	27	28	17	18	19	20	21	22	23
29	30	31					24	25	26	27	28	29	30
							31						

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3	4 Principal Teleconference
5	6	7	8	9	10	11 Parent's Visit
12	13	14	15	16	17	18 Principal Teleconference Faculty Forum
19	20 Club Showcase Department Activity Week	21	22 Bill Submission	23	24	25 Student Council Review Meeting
26	27	28	29 CGC Teleconference	30 Sports Review Meeting	1	2
3	4	Notes Semester Examinations				

JULY-2019

Routine Tasks:

- The Principals are to submit an attendance report to the Zonal Coordinator and the Head Office within one week of re-opening.
- Subsequently, an Undertaking has to be collected from the students and their parents/guardians with regard to attendance when they report after reopening.
- A teleconference for the Principals/Zonal Coordinators/Head Office will be held on the 1st and 3rd Saturday of every month.
- Bill Submissions have to be made by the 22nd of every month.
- A teleconference will be held on the 29th of every month between the CGC Coordinators and the Head Office.
- A teleconference will be held on the 30th of every month between the PDs and the Sports Officer.

Student Program:

- **CAT Coaching** will be organized by the Head Office (in association with T.I.M.E) in Hyderabad for a period of 3 months.
- CGC Coordinators must organize **Higher Education Seminars/Camps/Workshops** to educate the students about opportunities for Higher Education/Employment.
- **Higher Education Training Fellows (HETFs)** will be assigned to work with each college for a period of 3 months. HETFs will conduct daily sessions on Life Skills, Communication Skills and Basic Computer Skills at their assigned colleges.
- **Bike Riding Camp** will be organized by the Head Office in each college for 2 days. Please select interested students who will participate in this camp.
- **Challenge of the Month:** On the 15th of every month, a simple task will be assigned to the students by the Head Office. The students are to follow the instructions given and submit a report by the end of the month.

Faculty/Staff Programs:

- A one-day Leadership Training will be organized by the Head Office for all the Degree College Principals.
- A one-day Training will be organized by the Head Office for all the Data Entry Operators
- A one-day Leadership Training will be organized by the Head Office for all the Degree College Principals.
- A one-day Orientation will be organized by the Head Office for all the Librarians at RDCs
- A one-day Orientation will be organized by the Head Office for all the PDs at RDCs
- A one-day Orientation will be organized by the Head Office for all the HS' at RDCs
- A two-day Orientation will be organized by the Head Office for all the CGC Coordinators at RDCs.

Sports Activities:

- Sports Camps will be organized by the Head Office for a period of 10 days.

- **Establishment of Gymnasium:** The PDs must work with the Sports Officer and establish a gymnasium in the RDCs.

AUGUST-2019

Student Program:

- **International Cultural Exchange (ICE)/AIESEC/Vishwa Vidhyarthi Program (VVP):** Screening tests will be conducted by the Head Office for the above mentioned programs.
- **Data Analytics Course:** Screening tests will be held by the Head Office (Knowledge Partner).
- **Digital Marketing Course:** Screening tests will be held by the Head Office (Knowledge Partner).
- **Student Council Notification/ Elections/ Training:** Notification for Student Council Elections must be announced by the Principals. All the students must be given an opportunity to participate in the elections. Refer to **Annexure-1** for the 'Student Council Hand Book'.
A one-day training/orientation for the elected Student Council Members must be organized/will be organized by the Head office?
- **Initiation of Club Activities:** Refer to the document named **Annexure-1** for more details.
- **Stress Management Sessions:** 1 Week sessions will be conducted by a Knowledge Partner.

Faculty/Staff Programs:

- **Establishment of Faculty Forum:** This is a platform for the faculty (from all departments) to promote Inter departmental collaboration. Please refer to **Anneure-1** for more details.
- **Department Activity:** This is a platform for departments across the RDCs to exchange ideas of mutual interest and ideas. Please refer to **Anneure-1** for more details.

Sports Activities:

- Body Mass Index (BMI), is to taken for the I year students.
- **Athletes Screening:** PDs from each college must conduct screening to select athletes for the camp. More instructions will be communicated via the Sports Officer.
- **Band Training:** PDs must select a group of interested students to be a part of the Band and Organize regular training sessions for the band.

SEPTEMBER-2019

PRE-FINAL EXAMINATIONS

Routine Tasks:

- Student Council Review Meeting must be conducted 25th of every month by the Principals.

Student Activities:

- **Fresher's Induction Program:** An orientation must be conducted by the Principal/Faculty/Student Body for the I Year Students to help get accustomed to the Culture and the College.
- **S R Shankaran Super Student Trophy:** Student selections must be conducted at college level.
- **Club Showcase:** Please refer to **Annexure-1** for more details.
- **Project Dissertation:** Please refer to **Annexure-1** for more details.
- **Field Visits (for III Years):** Each College must organized field trips for the III Year Students. Each Discipline may choose one weekend to visit the industry/farm/institute etc., in the vicinity of the college.

Faculty/Staff Programs:

- **Lab Training for Teachers:** In association with a Knowledge Partner, TSWREIS will organize training for teachers with a focus to acclimatize the faculty to a laboratory environment. This program will be conducted for 3 weekends during this month.

Sports Activities:

- **College Team Selection:** The PDs are to conduct selections for various sports teams within the college.

OCTOBER-2019

Student Programs:

- **Field Visits (for II Years):** Each College must organized field trips for the II Year Students. Each Discipline may choose one weekend to visit the industry/farm/institute etc., in the vicinity of the college.

NOVEMBER-2019

SEMESTER EXAMINATIONS

Student Programs:

- ***Nobel Prize Week: The college is to organize seminars/debates/presentation/discussions within the with emphasis on the contributions of Nobel Laureates(archived/current).***

DECEMBER-2019

Students Program:

- **Placements Week:** The Principal must organize a Recruitment Drive with local enterprises.

FEBRUARY-2020

Student Program:

- **Annual Literary and Cultural Fest:** Literary and Cultural Fest are to be conducted at College Level.

MARCH-2020

PRE-FINAL EXAMINATIONS

Student Program:

- **Intersociety Literary and Cultural Fest (AL-GO-RHYTM):**
- **Self Defense Training:**

APRIL-2020

SEMESTER EXAMINATIONS

Student Program:

- **PE CET Training for III Years:**

Annexure-1

Guidelines for Student Clubs:

1. Each Staff Member of the college must mentor at least one Student Club. A list of possible Clubs is given below
2. Each student of the college must belong to a Student Club.
3. The working duration of a Club is one semester; in the subsequent semester, a student can continue in the same Club or join another Club.
4. A student may join more than one Club if permitted by the Club Mentor(s).
5. Each Club should meet at least twice a month.
6. In the last week of each month (when there is no University Examination), each Club should showcase one activity (of duration 15-60 min.). The showcase event should be open to all students of the college. Examples of showcase activities:
 - a. Competition (Quiz / Crossword / JAM (speak for 1 minute) / Debate / Essay / Artwork)
 - b. Public awareness campaign about some recent or historical event
 - c. Infotainment event (Skit / Subject-based games / Presentations / Poster display / Puppet show)
 - d. Guest lecture (could be by Faculty of a different subject)
 - e. Conduct a survey
 - f. Make a video

Club Name	Possible activities
1. Astronomy	Visit a telescope, learn about planets etc.
2. Book	Read and discuss one story/book every month / fortnight
3. Commerce	Discuss business houses and ideas
4. Crafts	Creative activities like sewing, embroidery, knitting, beadwork etc.
5. Culture	Take up a country and learn about its culture, compare with Indian culture
6. Current affairs	Discuss World issues
7. Dance	Rehearse and present dances
8. Drama & Puppetry	Rehearse and present skits/drama
9. Drawing & Painting	Create art work, discuss history of Art, famous artists
10. Environment	Survey the surroundings, discuss environmental issues
11. Film	Watch an English movie and write a review, make short videos
12. Journalism	Work on the college magazine, manage the notice board
13. History	Analyze a historical event (battle/War) or figure
14. Music	Rehearse and present concerts of various forms of vocal and instrumental music
15. Science	Discuss cool experiments, advances in science

Vishwa Vidyarthi Program (VVP)/International Cultural Exchange (ICE)

This is a platform for the young, adventurous and intelligent men/women to travel abroad and work on projects to gain international outlook on contemporary issues and contribute their part in addressing the needs of the society.

The screening tests will be scheduled by the Head Office, but must be organized and conducted by the Faculty and Management of the respective RDCs.

Project Dissertation:

Project dissertation is to be taken up by the III Year students. This will be a group (5/6 Students per group) activity. These groups may be self-organized (by the students) or decided by lottery or assigned by the faculty. These students are to choose one subject (For Example: A student in MPC may choose either Mathematics or Physics or Chemistry). In addition, each group must choose a faculty to be their coordinator. The Coordinator will be charged with the responsibility to guide the students while shortlisting project ideas, manage resources, review etc.,

Stage 1-Brainstorming: Each team must discuss within themselves and come up with at least 3 workable ideas for a project. A one paragraph, with a brief description of 2/3 activities that may be conducting as part of the project and submit to the Project Coordinator. The coordinator post scrutinizing the ideas may help the students shortlist an idea for immediate execution.

Stage 2-Planning: During this stage the students need to prepare a detailed plan (at least 1 page) indicating the roles of each team member, how they are going to carry out the project and submit to the Coordinator for approval.

Stage 3- Execution: Once the plan has been approved, it is the responsibility of the team to figure out logistics regarding travel (if outside the college), supplies etc., They may discuss with the Coordinator with regards to funding.

Stage 4- Documentation: After completion of the project, each team must submit a 10 Page report to the coordinator along with a simple poster (1-slide presentation).

Stage 5-Review and Project Presentation: Each team must make a final presentation (either poster presentation or Power-point presentation) of their finding in front of a committee and best 3 will be selected to participate in inter-college Project Display.

Stage 6- Project Display: The 3 best projects from each college will be invited to a central location to present their projects. The best among these will participate in the inter-society showcase.

Faculty Forum:

The Faculty Forum is an opportunity for the RDC Lecturers across various departments to engage in discussions of mutual interest and share ideas, teaching strategies, resources etc., The faculty are encouraged to actively participate in collaborative discussions to connect with colleagues and work towards inter-disciplinary learning.

The goals of the Faculty Forum are as follows:

- Foster a scholarly teaching community to post questions, challenges, advice and resources relevant to learning at an undergraduate/masters/research level.
- Facilitate collaborative learning.

The Faculty Forum is designed to capitalize on the range of expertise and experiences that our diverse faculty body bring to the classroom.

Functioning:

- Faculty forum will meet on the 3rd Saturday of every month, starting from July. The frequency of these meetings may be increased based on convenience.
- The sessions could include seminars/debates to discuss about the latest trends in innovations across various disciplines.
- Work towards developing a meaning project (either only faculty or faculty and student).
- At the end of every month, the faculty are required to submit a brief (1 page) report of their discussions.

Department Activity

Department activity is introduced to form an open dialogue for departments across colleges. For example: The faculty of Botany Department from different colleges can come together to discuss about advancements in the particular field of study, share innovation, resources etc.,

The goal of the Department Activity is:

- To create a platform, where faculty from a particular department across RDCs can form a community to share/discuss about advancements in a particular field of study, resources, teaching techniques and progress towards a research-oriented approach in learning.

Functioning:

- The Departments activity may be organized at anytime during the 3rd week of every month. The frequency of these meetings may be increased based on convenience.
- The sessions could include seminars/debates to discuss about the latest trends in innovations etc.,
- Work towards developing a meaning project.
- At the end of every month, the faculty are required to submit a brief (1 page) report of their discussions.

Challenge of the Month

Every month on the 15th, a time-bound problem will be posed by the Head-Office with instructions on how to conduct it.

Some examples:

Eg: 1. News Report

2. Explain what the picture shows, released by the head office.

3. Complete the story

4. Book Review

5. Translation:English<->Telugu

Teacher Responsibility: Individual/Team based on activity. HE Cell: Points will be added, e-book/mag for people who completed the challenge.

Student Council Hand Book

Members and Committees:

College Captain:

College Vice-Captain:

Sports Captain:

Sports Vice-Captain:

Mess In-charge:

Mess Secretary:

Hygiene In-charge:

Hygiene Secretary:



**Telangana Social Welfare Residential Degree
College for Women, Dist.: Nirmal 504106**



Dr. Jagadish Chandra Sitara,
PhD,
Principal.

Mobile: +91-7995660879,
E-Mail: prl-rdcw-nrml-swrs@telangana.gov.in.

Academic Calendar Academic Year 2018-19

SL. NO	MONTH	WEEK	ACTIVITY
1.	JULY-2018	1 st week	Commencement of Even Semesters
2.		2 nd week	PG Preparatory classes, Remedial Classes
3.		3 rd week	Clubs, Student Projects
4.		4 th week	Flipped classes, Higher Education classes
5.	AUG-2018	1 st week	Student seminars
6.		2 nd week	Class works, Seminars, Independence day (15 th Aug)
7.		3 rd week	Assignments. Higher education Sessions, Internals
8.		4 th week	I year admissions
9.	SEP -2018	1 st week	Teachers Day(5th September)
10.		2 nd week	Admissions work
11.		3 rd week	Telangana Bhasha Dinosthsavam (9th September)
12.		4 th week	Student Projects
13.	OCT-2018	1 st week	Class work
14.		2 nd week	Gandhi Jayanthi (2 nd October), Swatch Bharath
15.		3 rd week	Bathukamma Celebrations
16.		4 th week	Practical Exams
17.	NOV-2018	1 st week	Student projects
18.		2 nd week	Flipped classes, Remedial Classes, Internals
19.		3 rd week	Preparation for Semester Exams
20.		4 th week	Commencement of Semester Exams
21.	DEC-2018	1 st week	Awareness on Club Activities
22.		2 nd week	Bridge Course, Buddy pairs
23.		3 rd week	Remedial Classes, PG Classes

24.		4 th week	National MATHEMATICS DAY CELEBRATION(22nd December)
-----	--	----------------------	---

SL. NO	MONTH	WEEK	ACTIVITY
25.	JAN-2019	1 st week	Savitribai Phule Jayanthi (3rd Jan.) , Internals
26.		2 nd week	National Youth Day(12th Jan.), Pongal Celebration , Practical Examinations
27.		3 rd week	Preparation for Semester Exams
28.		4 th week	Commencement of Semester Exams, Republic day (26 th Jan)
29.	FEB-2019	1 st week	Next semester plans, Commencement of Odd Semester
30.		2 nd week	Science project work, workshop
31.		3 rd week	Student seminars
32.		4 th week	NATIONAL SCIENCE DAY(28th Feb.)
33.	MAR - 2019	1 st week	Department Meetings on Semester Exams
34.		2 nd week	TGUGCET Campaigning, Internal Assessment I, Assignment
35.		3 rd week	Class work
36.		4 th week	Add on Course on Vedic Mathematics
37.	APR-2019	1 st week	Class work, Assignments
38.		2 nd week	Jyothibha Phule Jayanthi(11th April), Ambedkar Birthday Celebration (14th April)
39.		3 rd week	Add on Course on Vedic Mathematics
40.		4 th week	Remedial Classes, Seminars

u. s. s. m. m.

Dr.J.Jagdishchandra Sitara

Principal



PRINCIPAL
TELANGANA SOCIAL WELFARE
RESIDENTIAL DEGREE COLLEGE
FOR WOMEN: NIRMAL.