# Commitees.

# 2018 \_ 2019

A meeting is conducted for al	I the faculty mom
of the institution to form various con the institution in the pro	esence of Princip
and Vice Principal for the academic y	ear 2018 - 2019.
The following are the various co	ommitees and mem
1. CGC: 8. Library	Commitee:
	ojo, Lec in Teluga
Qall H	a, Librarian
- Lamiriation Spanch:	
Uma, Lec. in English	
Divya, Statitics	
3. Cultural committee:	
Sangeetha, Lec. in Botony	The state of the s
A. HKC:	
Snavani Lec in Micso	
Sangeetha, Lec. in Botony	
5. Mess commitee:	
D. Mamatha, Lec. in Political science	-0
Shavani, Lec în Micho	4.3 mm
6. Helth & Hyglene committee:	PAINCIPAL
Padma, Lec. in Physics	TGSWRDC (W)
Mounika; HS	NIRMAL
7. Games & sports commitee:	
Swapna, PD	
Pranaul, Lectin Computer, science	
	<b>"</b>

# 2019-20

A meeting is condi	ucted for all the faculty members of
the Institution to foun	n Navous committees for smooth wine
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Os J. Gopalaxmi	Nor-Dec
. Dr. Ch. Aritha	Jan-Feb Ott. Mar-Ann
D.Mamatha	Mar-Apr
. Dr.P. Busapha	May-Twe
F. N. Schwaramma.	
I House Keeping Co.	nolitée.
1. G. Neetha	Godly
a. K. Spandana.	Gandana K
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1. K. Swetha	
2 D. Mamatha	

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<u>a.</u>	K. Sumalatha			1 ( 1/2 C ) 1/2 ( 1/2 )
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VII.	Library committee			
a.	Dr. J. Gopalanni Dr. P. Susapna			
W.	CGC / HEC		CAPTURE STATE	Comment of the Commen
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# TELANGANA SOCIAL WELFARE RESIDENTIAL DEGREE COLLEGE FOR WOMEN, KAMALANAGAR, DIST:NIRMAL-504106

Email: prl-rdcw-nrml-swrs@telangana.gov.in Ph.7995660879

Date: 09-05-2020

Rc No.N3/Covid-19/20.

### **OFFICE ORDER**

Sub: TSWRDCW – Nirmal – Covid-19 – Re Opening of College – Preparatory works and Precautionary measures to be taken – Constitution of committee – Reg.

Ref: 1) Guidelines of University Grants Commission, New Delhi D.O.No. F-1/2020 (Secy). Dt.29-04-2020.(Received through email).

2) Telangana State Council of Higer Education, Hyderabad.

### \*\*\*

The Degree Colleges have been closed to take preventive measures on spreading of Covid-19 virus w.e.f 16-03-2020. And It is expected to re-open the Colleges from 01-06-2020 in phased manner.

In view of the above, to avoid further effect Covid-19 and to suggest pre cautionary and preventive measures in college, the committee is constituted with following members.

1)	Ms.Neetha Gondala	Lecturer in Physics	Convenor
2)	Ms.Swapna Padidela	Lecturer in Zoology	Member
3)	Ms.Supriya Akula	Lecturer in Zoology	Member
4)	Ms.Sumalatha Kolakani	Lecturer in Botony	Member
5)	Ms.Radhika More	Lecturer in Chemistry	Member
6)	Ms.Ausha Rechal	Lecturer in Chemistry	Member

All the other faculty have to submit suggestions in specifically, as desired by Committee. Submission of suggestions is mandatory to all faculty. The committee is authorized to co-opt any faculty as addl member.

The Committee has to consider the i) existing accommodation and facilities ii) Manpower in the college iii) existing practices iv) Class room, Library and laboratory

management iv) Management of Mess-Kitchen, dining hall. v) Health and hygiene facilities vi) Attending Semester examinations viii) conduct of Practical examinations ix) managing routine connected (Suppliers etc) people and parents x) actions to be taken for sanitization and materials required. xi) Other Issues connected to avoid effect of Covid-19.

The Committee should submit its report by 13-05-2020.

**PRINCIPAL** 

To
The Convener of the Committee and all the members
All the House Parents
All Other faculty.

**TSWRDCW: NIRMAL** 

### PROCEEDINGS OF THE PRINCIPAL TELANGANA SOCIAL WELFARE RESIDENTIAL DEGREE COLLEGE FOR WOMEN: NIRMAL

Procgs Rc No. N3/Adm/2020 Date: 21-06-2020

Sub: TSWRDCW - Nirmal - TGUGCET-2020 - Admissions for the year 2020-21 - Constitution of Admissions Committee and allotment of verification duties - Orders - Issued.

Ref: Joint Secretary (HE), TSWREIS Hyderabad Circular Rc No. TSW/ RDC/ 3129 /2020, dt.20-06-2020.

### ORDER:

Instructions have been issued for constitution of College level admissions committee for taking admissions in to first year degree courses for the year 2020-21. Accordingly the Admissions committee is constituted as given below:

### I ADMISSIONS COMMITTEE:

1	Sri N.Ganganna, Principal	Chairman
2	Sri E. Venkateshwarlu Vice Principal	Vice Chairman
3	Smt.G.Rajini Academic Coordinator	Convenor
4	Dr.G.Vasumathi Lecturer in Mathematics	Member
5	Smt D.Mamatha Lecturer in Pol Science	Member
6	Smt G.Saritha Lecturer in Commerce	Member
7	Smt A.Supriya Lecturer in Zoology	Member

The Committee has to i) make all arrangements for verification of certificates duly following the Covit-20 conditions. ii) Verify the rules and regulations of admissions issued by TSWREIS and affiliated Kakatiya University iii) update the information to the Higher officers iv) monitoring of online application through DOST by the students.

### II ALLOTMENT OF DUTIES FOR VERIFICATION OF CERTIFICATES

The following duties have been allotted for verification of Original Certificates and obtaining admission form, House profile and certificates from the students.

S.N	Date	Course	Name of the Lecturers allotted Verification Duties		
1	25.06.2020	D Co (MDC)	G.NEETHA	G.VANAJA	P.ANUSHA RECHAL
2	26.06.2020	B.Sc (MPC)	G.NEETHA	G.VANAJA	P.ANUSHA RECHAL
3	27.06.2020	B.Sc (MSCs)	G.RAJINI	Dr.G.VASUMATHI	M.PARAMESHWARI
4	29.06.2020		G.RAJINI	Dr.G.VASUMATHI	M.PARAMESHWARI
5	30.06.2020	D Co (D7C)	Dr.P.SWAPNA	K.SUMALATHA	A.SUPRIYA
6	01.07.2020	B.Sc (BZC)	Dr.P.SWAPNA	K.SUMALATHA	A.SUPRIYA

S.N	Date	Course	Name of the Lecturers allotted Verification Duties		
7	02.07.2020	D Co (MD7o)	K.SWETHA	K SPANDANA	M.RADHIKA
8	03.07.2020	B.Sc (MBZc)	K.SWETHA	K SPANDANA	M.RADHIKA
9	04.07.2020	B.Com	Dr.G.SUMALATHA	N.ESHWARAMMA	G.SARITHA
10	06.07.2020	(Computers)	Dr.G.SUMALATHA	N.ESHWARAMMA	G.SARITHA
11	07.07.2020	B.Com	Dr.CH.ANITHA	AFREEN	S.VEENA
12	08.07.2020	(Geneal)	Dr.CH.ANITHA	AFREEN	S.VEENA
13	09.07.2020	ר א (וובט)	Dr.J.GOPALAXMI	R.VANAJA	D.MAMATHA
14	10.07.2020	B.A (HEP)	Dr.J.GOPALAXMI	R.VANAJA	D.MAMATHA

Kum Mounika Ch, Staff Nurse is instructed to attend the College for all days and arrange for non-contract thermal screening to all the participants including Principal and Lecturers and arrange sanitation facilities. The Electrician is instructed to arrange public address system to all above days.

There is no any kind of exception from above duties, except those who are in self quarantine and they have to apply leave during the period.



To All the Lecturers and Staff as above

### Copy Submitted to:

The Zonal Coordinator, North Zone, TSWREIS Warangal for kind information and n/a The OSD (Degree Colleges), TSWREIS Hyderabad for kind information The Jt Secretary (HE), TSWREIS Hyderabad for kind information

# HKC (House Keeping Committee)

Date: 13-07-2021

Sub. TSWRDC - Nirmal - Maintenance of Instituation - Constitution of House Keeping Committee for the Madernic year 2021 - 2022 - Orders - Issued.

Ref: - notations of Ref: - notations of Society Hyderabad email dated;

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In the reference cited above for functioning of TSWRDC, NIRMAL, instructions have been issued. According the following Committee hasbeen Constituted, with immediate effect.

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### TELANGANA SOCIAL WELFARE RESIDENTIAL DEGREE COLLEGE FOR WOMEN

r who	海工程的	HO	OUSE KEEPING COMMITTEE	17.25	
S. No	Name of the College	Name of the HKC Member	Designation	Cadre (Regular/Part- Time)	Contact No.
	Nirmal	E.Venkateshwarlu	Vice Principal	Regular	9492557037
1	197	Dr.P.Swapna	Lecturer in Zoology	Regular	7337451909
	Nirmal	The second of th	Lecturer in Political Science	Regular	8074967450
3	Nirmal	D.Mamatha		The second secon	9290653943
4	Nirmal	G Saritha	Lecturer in Commerce	Regular	1 231727 12 10068 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2
5	Nirmal	M Parameshwari	Lecturer in Telugu	Regular	9398508657

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## 2021 - 22.

# General notice

Date:

A meeting is conducted for all the faculty members of the institution to form various committees for sometimes
sunning of the institution in the presence of Poincipal
running of the institution in the
and vice - Principal for the academic year 2021 - 2022.
The following use the various Committees and
members allotted.
5. No Carse takes Month Signature
1 P. Anusha Rechal July-Aug
2 G. Neutha Sept-Oct
5 S. Neema Nov-Dec
4 G. Vanaja Jan - Feb 22
5 G. Saritha March-April
6 K. Sumalatha May-June
7 R. Vanaja July - Aug
8 M. Radhika
9 M. Parameshwai
II. Mess Committee
1 Gi. Necha -
2 G. Rajini -
3 Afreen -
4. Ch. Mounika - HS -
Administrative - Co-ordinator
1. G. Rajini
W. CGC
1. G. Vanaja - CGC Co-ordinator
2. G. Saritha - Member
3. K. Sumalatha - Member

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	4 (1945) 14 (1947) 14 (1947)	IV 2
4. M. Jahnavi - Member	19.0 <u>x Ye</u>	V. 490,
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1. A. Supoiya - Co-bodinator 2. E. Soumya - Member	r - inekstadar	
2. E. Soumya - Member		The state of the state of
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I Examinations branch	gran the state of	
1. K. Swetha - Co-ordinator		
o Tr. T. Con Love : - Member	1) I Christian Commission	VX.
3 S. Venna - Member		
4. N. Priyanka - 1 Member	intro) & Maria 188 of	
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VII. Admissions 2021-2/2		
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VIII. Swayam/NPTEL	Country of the control of the contro	
1. P. Apusha Rechal - Co-ordinator		
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IX. NAAC/TOAC		NV A
1. Do. P. Swapna - Co-ordinator	Jerry Vol. 2 11	1869 11/2 - 12/4 12/4
1. Jr. P. Swapija - Congress		
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I. PG Entrance Coaching Iclasses  1. K. Sumalatha - Co-ordinator	·U	
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M. OCG & SGC (Online clauses) (1	L	
1. D. Mamatha - Co-ordina	los	
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XII. TASK.
1. Do. G. Vasumathi- Co-ordinator
TACK
XIII. Sabala hub - Afreen - co-ordinator
XIII. Sabala hub - Afreen - Co-ordinator M. Sushma - Member
XIV. Placements-
1. N. Eshwaramma - Co-ordinatos
XV Games, Sports q. Cultural
1. Do. G. Vasumathi - Co-ordinator
2. M. Parameshwari - Membes
3. D. Soujanya - Member
4. A. Madhavi - Member
XVI Library
ANT COLUMN
1. G. Neetha - Co-ordinator 2. K. Marnatha - Member
3. V. Sxavani - Mail
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XVII. Website
1. S. Veena- Co-ordinates
L Company of the Comp
XVIII. Health & Hygene.
KVIII. Health & Hygene.  1. M. Radhika - Co-ordinatos
2 Jungloma - Maria
3. Ch. Mounika (HS) - Member 4. T. Aoura (PD) - Member
5. R. Mamatha (BOI) - Member
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activities.
activities.
1. Journal Club.
Incharge: N. Eshasamma.
Members: 1. Do. G. Vasumothi Smaltin
2. Dr. J. Gopalarni Tum
3. Dr. P. Swapna.
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9. CRT club: Land Commission I am
Incharge: G. Rajini typ
Members : K. Mamatha - &
K. Rani
A. Madhavi - Rodleth
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3. Remedial clas:
Incharge: P. Anusha Rechal: Or
Incharge: P. Anusha Rechal: Or Members: Concerned Medclog Subject's faculty.
4. Girl Boss:
Incharge: A. Supriva
Members: G. Neetha
K. Sumalatha.

Incharge . K. Sumalatha Members: All the Subject-Saculty.	
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6. CGC	
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7. Project club: Incharge: Do. G. Vasumathi Surstin Members: All the Subject-Saculty-	
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9. Financial literacy!  Tncharge: G. Savitha	
Incharge: G. Garitha	
10. Co-operative stories!	
Incharge, NEShwasamma	45147
Trocharge: NiEShwaramma Member: D. Mamitha.	
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Members: D. Goujanya	
V. Sogvani V. Sommi M. Jahnavi	

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	conferences  2.NAAC- Criteria 3	1.IOAC-	NAAC Criteria 1 .	CGC-PG Coaching	4.CGC	3.NAAC criteria 6	2 IOAC-internships	1 Administra	2.IQAC-projects	1.NSS	teedbacks/UGC	1.10AC-	The second of th	2.TASK	1 FDC	S.INSS	2.NAAC -Criteria -2	1.Cultural			1.IQAC-R&D			NSS Advisory	2 NAAC -Criteria -7	1Grievance	2. Exam Branch	1 NAAC -Criteria -1				Member

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### Academic and Administrative Committees - 2022-23

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**G.Saritha** 

Dr.G.Vasumathi

Dr.P.Swapna

### 2. HKC Committee:

**G.Vanaja** 

Dr.J.Gopalaxmi

A.Supriya

### 3. Health and Hygienic:

M.Parameshwari

Ch.Mounika

M.Sushma

### 4. LSG Committee

**K.Spandana** 

Ch. Mounika

M.Jahnavi

### 5. Discipline Committee

G. Rajini

A.Supriya

D.Mamatha

### 6. Library Committee: (E-Magazine /E-newsletter/ E-Journals)

V.Laxmi

**K.Sumalatha** 

R.Vanaja

K.Rani

### 7. Hospitality Committee

Dr.P.Swapna

A.Supriya

N.Priyanka

### **8.Internal Audit Committee**

**G.Saritha** 

N.Priyanka

**9. Greivence Redressal Committee** 

M.Radhika R.Vanaja Soujanya

10. NSS/sports Committee

R.Vanaja - Incharge

**NSS advisory Committee:** 

Dr.G.Vasumathi

**K.Swetha** 

M.Parameshwari

Aruna

11. Cultural / Events organization Committee

N.Eshwaramma -Incharge

Parameshwari

Jahnavi

12. Academics (Time tables/ Admissions / Club Activities)

**G.** Neetha -Incharge

**G.Vanaja – Time tables** 

**G.Saritha-Club activities** 

Students attendance /syllabus: M.Radhika

13. Administration (Leaves/ Salaries/ service matters of staff)

G.Rajini -Incharge

A.Supriya (SRs)

Afreen (IT forms)

14. ICT: S.Veena - Incharge

E.Annapurna

15. PRO/RTI/ Infrastructure

D.Mamatha

**D.Sangeetha** 

16. Care Taker: R. Vanaja (July-August)

M.Prameshwari (September – October)

K.Spandana (November- December)

### 1. Career Guidance Cell:

**Coordinator: G.Vanaja** 

**Members**: S.Veena

**K.Sumalatha** 

M.Susma

2. Exam Branch: K.Spandana

Dr.J.Gopalaxmi

R.Lavanya

3. EDC and Placement Coordinators: Dr.G.Vasumathi

G.Rajini

4. DAR Coordinator: A.Supriya

Sravani

**5. IQAC : Internal Quality Assurance Cell** 

**Coordinator: K.Swetha** 

**Members:** 

**R&D** and Verifying and collecting Academic Records: Dr.P.Swapna

Field visits/fellowships / internships : Afreen

Records of FDPS/Workshops/seminars/extension or guest lectures/

certificate Courses: Anusha Rechel

**UGC/AISHE / Feedback/Exit survey reports: K.Spandana** 

**Projects/MOUs:** Dr.G.Vasumathi

Organizing Conferences/workshops/FDPS: N.Eshwaramma

Residentia, George Calaba

NAAC -2022-23

1. NAAC coordinators: K.Swetha/Dr.P.Swapna

Creteria 1. Dr.J. Gopalxmi/K.Spandana

K.Sumalatha N.Priyanka

Criteria 2: G.Neetha

**G.Saritha** 

M.Parameshwari

Rani

Sushma

Jahnavi

Criteria 3: Dr. G. Vasumathi

**Eshwaramma** 

**V.Sravani** 

Criteria 4: D.Mamatha

M.Radhika

**E.Annapurna** 

Criteria 5: G.Vanaja

A.Supriaya

S.Veena

Sowjanya

Criteria 6: G.Rajini

Afreen

R.Lavanya

Criteria 7: E.Venkateshwarlu

R.Vanaja

P.Anusha Rechel

**D.Sangeetha** 

Club Activities – In charges -2022-23

I ACT club: G.Neetha
 CRT club: G.Rajini

Journal club: N.Eshwaramma
 Financial literacy: G.Saritha
 Remedial Classes: M.Radhika

### Extracurricular and co-curricular In charges – 2022-23

1. Mirror Project: A.Supriya

K.Rani

2. TASK: Dr.G.Vasumathi

G.Rajini

3. NPTEL/MOOCS: Anusha Rechel

Admission In charges – 2022-23

**Coordinator: G.Neetha** 

Admission Committee: G. Rajini

R.Vanaja M.Radhika

**Admission Incharges:** 

M.Sushma (MPC)

K.Rani (MSCS)

Sravani (MZC)

D.Sangeetha (BZC)

N.Priyanka (BCC)

M.Jahnavi (BA)

**Dost Incharges:** E.Annapurna

R.Lavanya

Sowjanya

Class Teachers/ House Parents - 2022 -23

SNo	Class	Name of the House Parent
1.	BA -III	Dr.J.Gopalaxmi
2.	BCC- III	Afreen
3.	BCG-III	N.Eshwaramma
4.	BZC-III	Dr.P.Swapna
5.	MPC-III	Dr.G.Vasumathi
6.	MSCS-III	S.Veena
7.	MZC-III	A.Supriya
8.	BA- II	R.Vanaja
9.	BCC-II	G.Saritha
10.	BZC-II	K.Sumalatha
11.	MPC-II	<b>G.Neetha</b>
12.	MSCS-II	K.Rani
13.	MZC-II	P.Anusha Rechel
14.	BA-I	D.Mamatha
<b>15.</b>	BCC-I	M.Parameshwari
<b>16.</b>	BZC-I	K.Spandana
<b>17.</b>	MPC- I	M.Radhika
18.	MSCS-I	G.Rajini
19.	MZC-I	V.Sravani

### **Teacher wise Workload**

S.No	Name of the faculty	Designation	House parent	Committees	College committee Incharge	Member
1	G.Neetha	Lecturer in Physics	MPC -		1Admission 2.IACT 3.Timetables 4.NAAC -Criteria 2	
2	Dr.J.Gopalaxmi	Lecturer in History	BA-III	НКС		1 NAAC -Criteria -1 2. Exam Branch
3	R.Vanaja	Lecturer in Economics	BA-II	Care taker (Jul-Aug)	NSS	1Grievance 2 NAAC -Criteria -7
4	K.Swetha	Lecturer in Microbiology			1. IQAC 2. NAAC	NSS Advisory
5	Dr.P Swapna	Lecturer in Zoology	BZC - III	1. Mess 2.Hospitality	NAAC	1.IQAC-R&D
6	M.Parameshwari	Lecturer in Telugu	BCC-I	1.Health - Hygienic 2.Care taker (Sep-Oct)		1.Cultural 2.NAAC -Criteria -2 3.NSS
7	G.Rajini	Lecturer in English	MSCS-	Discipline	1.Administration 2.NAAC- Criteria 6 3.CRT club	1.EDC 2.TASK
8	K.Spandana	Lecturer in Chemistry	BZC-I	1. LSG 2. Care taker (Nov-Dec)	1.Exam branch 2.NAAC criteria 1	1.IQAC- feedbacks/UGC
9	Dr.G.Vasumathi	Lecturer in Mathematics	MPC- III	Mess	1.EDC 2.TASK 3.NAAC criteria 3	1. NSS 2. IQAC-projects
10	Afreen	Lecturer in Commerce	BCC-III		1. IT / FORM 16	1. Administration 2. IQAC- internships 3. NAAC criteria6 4.CGC
11	K.Sumalatha	Lecturer in Botany	BZC-II	Library		CGC-PG Coaching NAAC Criteria 1

12	N.Eshwaramma	Lecturer in Commerce	BCG-III		1.Journal Club 2.Cultural	1.IQAC- conferences 2.NAAC- Criteria 3
13	D.Mamatha	Lecturer in Pol.Science	BA I	Discipline	1. Infrastructure 2. NAAC -Criteria - 4	
14	A.Supriya	Lecturer in Zoology	MZC- III	1. HKC 2. Discipline 3. Hospitality	1. DAR 2. Mirror Project	1. Administratio n-SRs 2. NAAC -Criteria 5
15	S.Veena	Lecturer in Comp.Science	MSCS -III		ICT	1.CGC 2.NAAC-Criteria 5
16	G.Vanaja	Lecturer in Mathematics		НКС	1. CGC 2. NAAC -Criteria 5	Time tables
17	M.Radhika	Lecturer in Chemistry	MPC-I		1.Grievance 2.Remidial	1.Student attendance /syllabus 2.NAAC criteria 4
18	P.Anusha Rechel	Lecturer in chemistry	MZC-II		1. NPTEL 2. MOOCS	1.IQAC- Certificate courses 2.NAAC-Criteria -7
19	G.Saritha	Lecturer in Commerce	BCC-II	1Mess 2.Internal Audit	Financial Literacy club	1. Club activities records 2. NAAC criteria 2
20	D.Sangeetha	Lecturer in Botany			Admissions -BZC	1.Infrastructure 2.NAAC criteria 7
21	M.Jahnavi	Lecturer in Telugu		LSG	Admissions -BA	1Cultural 2 NAAC criteria 2
22	N.Priyanka	Lecturer in Commerce		hospitality	Admission -BCC	1.Internal audit 2.NAAC criteria 1
23	K.Rani	Lecturer in English	MSCS -II	Library	Admissions - MSCS	1.Mirror Project 2.NAAC criteria 2
24	M.Sushma	Lecturer in Chemistry		Health and Hygienic	Admissions- MPC	CGC     NAAC     criteria 2
25	D.Sowjanya	Lecturer in Zoology			Dost	1.Grievance 2.NAAC criteria - 5

26	R.Lavanya	Lecturer in Statistics		Dost	1. NAAC criteria - 6 2. Exam Branch
27	V.Sravani	Lecturer in MicroBiology	MZC-I	Admissions -MZC	1. DAR 2. NAAC criteria 3
28	E.Annapurna	Lecturer in Comp.Science		Dost	1.ICT 2.NAAC criteria 4